

**FORM FSM 1
DURHAM COUNTY COUNCIL
CHILDREN AND ADULTS SERVICES**

APPLICATION FOR FREE SCHOOL MEALS

If you are in receipt of **Income Support, Income Based Jobseekers Allowance, Guarantee element of State Pension Credit, income-related employment and support allowance**, or **Child Tax Credit (without Working Tax Credit except for the 4 week 'run on' period after becoming unemployed or a reduction in hours to less than 16 per week) and your annual family income does not exceed £16,190**, your children under 19 and in full-time education may be eligible for a free school meal. The name of the person who receives the benefit should be used on this form.

Please take the completed form to the school that your child attends along with supporting evidence for Income Support, income-related employment and support allowance, Pension Credit M1000 Award Notice, or your Tax Credit Award Notice.

Free School Meals and Home to School Transport Entitlement

A national policy provides extended rights to pupils eligible for free school meals or whose parents receive their maximum level of Working Tax Credit. This provides transport to:

For **primary pupils** aged 8 but under age 11 years:

- The nearest suitable school, where that school is more than 2 miles away from the child's home.

For **secondary pupils**:

- 1 of the 3 nearest qualifying secondary schools, where the school is more than 2 but less than 6 miles from the child's home, and
- the nearest suitable school preferred because of religion or belief for pupils whose parent(s) adhere to that particular faith, where that school is more than 2 but less than 15 miles from the child's home.

1. Please complete the following details:

Claimant's Name:

Relationship to child(ren): (e.g. Father, Mother, Guardian)

Address:

Postcode:

Telephone No:

N.I. Number:

2. List the children in your care who attend this school:

Name	Date of Birth	Class	School

3. Sign below to declare that you have given the correct information and that you will inform the Authority if you no longer receive the relevant benefit. It is your responsibility to confirm at the beginning of the school year that your circumstances enable you to continue to receive free school meals for your child(ren).

Signed:

Date :

Details of your claim may be held on computer but will be regarded at all times as confidential. The school(s) and the County Council are registered with the Data Protection Registrar.

FOR OFFICE USE ONLY	Start Date:	End Date:	Authorised by
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