

DATA COLLECTION SHEET

Could you please bring your child's birth certificate into school as school will need to verify your child's details. Thank you.

Surname:		Legal Surname:	
Forename:		Middle name:	
Chosen name:		Gender:	
Date of Birth:			
Address:			
Post Code:			
Telephone:			
Email:			

Please give details of all persons who have parental responsibility and anyone else you wish to be contacted in an emergency. Place them in the order that you wish for them to be contacted in an emergency.

Priority	Name/Relationship	Home Address/Phone/Mobile/Fax	Work Address Phone/Email

Travel Arrangements													
	Bicycle		Car/Van		Walk		Taxi		Car Share		Public Bus Service		Other

Dietary Needs									
Meal Arrangement									
	Free School Meal		Paid School Meal		Sandwiches		Home		Other

Medical Practice:	
Address:	
Telephone Number:	

Medical Condition(s)/Medical Notes

Ethnicity :	
Home Language:	Religion:

Data Protection Act 1998: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with the DfES. The text number data is passed securely to a firm for the purposes of delivering school texts.

Signature:	Date:
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Could you please complete the additional attached form, thank you?

Child's Name _____

Is your child "looked after" by a council?

Yes

No

Please note that if your child was previously "looked after" but now resides with you, your child is no longer classed as "looked after".

Was your child in state care outside of England and ceased to be in state care as a result of being adopted?

Yes

No

Was your child previously "looked after" by a LA in England or Wales but ceased to be so because they were adopted or became subject to a child arrangement order or special guardianship order, adopted from state care outside England/Wales?*

Yes

No

***Please attach a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child confirming that he or she was looked after immediately prior to that order being made with this application form.**

If yes which council "looks after" or "looked after" your child?

Name and Tel. No. of Social Worker.

Does your child have an Education, Health & Care Plan?

Yes

No